



U3A Dandenong Inc. ABN: 86 401 693 866

# Covid policy

## U3A Dandenong Inc.

### Revision Table

Revision	Updated by	Role	Change	COM Approval Date
1.0	J Keane	President	Initial Issue	16 Nov 2021
2.0	J Keane	President	Updated with "RAT" requirements	18 Jan 2022
3.0	J Keane	President	Updated wording re social and household contact	26/01/2022
4.0	J Keane	President	Updated wording re vaccination requirement	23/01/2023

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## 1. Introduction

The purpose of this policy is to set out the rules relating to operating in a COVID safe way that fall within Terms and Conditions of being a member of U3A Dandenong Inc.

## 2. Policy

U3A Dandenong complies with all State Government and venue provider regulations in regard to COVID-19 attendance in courses and activities particularly in regard to vaccination status and Testing.

## 3. Rules

3.1. The U3A Dandenong committee will maintain the Covid Safe Plan which is available on the U3A Dandenong web site. This document details the behaviour and duty requirements of the Tutor/Course coordinator, Covid Marshall and every course member.

3.1.1. It is preferred that members are up to date with Covid 19 vaccinations before enrolling and attending face to face classes. A member's vaccination status will be stored in the membership database.

3.2. If a member tests positive or is a close contact, the Covid Safe Plan sets out the procedure to be followed.

## 4. Responsibilities

4.1. All members, including Tutors/ course coordinator registered to hold face-to-face classes, must follow the above rules and member requirements included in the Covid Safe plan as per the Terms and Conditions of U3A Dandenong membership.

4.2. The Program Co-Ordinator will ensure that all Tutors/ course coordinators are aware of their obligations under this policy.

4.3. The UMAS Administration and Communications Officer will ensure that the UMAS database is maintained with the required data.

## 5. Authorisation

This Policy was adopted by the Committee of Management of U3A Dandenong Inc.

## 6. Policy Review

This Policy will be reviewed at least annually or when circumstances change.